



# DDC Host™

**DDC's revolutionary on-line document & content management service - DDC HOST™ gives you easy access to your records via the internet - accessible any time, anywhere....24/7/365.**

Once your documents are scanned, we capture the relevant data, convert the documents to a digital format then index and upload the images to our secure & advanced storage, retrieval & archiving system - DDCHOST™. This enables you to easily view your data securely online, any time, using simple templates which can be customized to meet your needs.

DDCHOST™ puts vital documents in the hands of people who need them when they need them, where they need them with no special hardware nor software requirement.

Through secure internet delivery, you can have global access to business critical application content such as: HR records, Accounts Payable & Receivable, Proof of Delivery (POD) documents etc; at any time from any point on the globe.

**Query:**  
Invoice Number = 10-072858  
Documents Found: 1  
Results sorted by: Invoice Number

Click on the Invoice Number below to view the associated document.

Rec#	Assoc	Notes	Invoice Number	Date	Customer Number	Customer Name	Rep Code
1			<u>10-072858</u>	2/1/96	AA1PPA7800	A A 1 PAINTING SERVICE	P242

- Document Image display link value.
- Initiates the posted note screen for reviewing, modifying, or added new posted notes linked to the document(s) referenced by underlined index value.
- Initiates the Linked Document screen to display all other documents associated with the underlined index value.
- Print displayed document.
- Document zoom-in & zoom-out control.
- Page forward (6f) page back (6b) and first page/last page.
- Resize Document Image display ratio – fit in window, actual size, fit width.
- Full text search within document (non-functional for scanned images).
- Slide bar for top to bottom display adjustment.
- Highlight and adjust frame border to increase/decrease Search Query Result and Document Image display areas.

**AMERICA'S PAINT INVOICE**

S A A 1 PAINING SERVICE  
D 15117 ILLINOIS AVE  
T O PARAMOUNT CA 90723

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P A A 1 PAINING SERVICE  
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VIA: WILL CALL

INVOICE NO.	PAGE	OF	REP. CD.	DATE
10-072858	1	1	P242	02/01/96

CUSTOMER P.O. NUMBER	INVOICE ITEMS	SIDEMARK/JOB NO.	EMPLOYEE	TRANSACTION

PRODUCT CODE	U.M.	DESCRIPTION	QUANTITY	PRICE	AMOUNT
* P5642		5G PRO-TECH MT IN FLT-NAVJ WH	4	39.89	159.56
* P1798		1G SINWALL TINT BASE TILE MATCH	2	12.41	24.82
* P1798		1G SINWALL TINT BASE TILE MATCH	2	12.41	24.82

NET AMOUNT DUE: \$195.60  
(IF PAID BY 10TH PROJ)

MERCHANDISE TOTAL 184.38  
8.25 % TAX 15.21  
TOTAL INVOICE 199.59

CUSTOMER ORIGINAL

100 Beauliff Drive Napa Valley CA 90040

Screenshot



# DDCHOST™

## Features:

- Unlimited global system access with any standard web browser
- The most comprehensive security protection available today
- Both simple and complex document index structures are available
- Customized online reporting, with downloads to excel or PDF
- Achieves and ensures compliance
- User password and permission access control
- Point and click with minimal training requirement
- Full support service & help desk available

## Benefits:

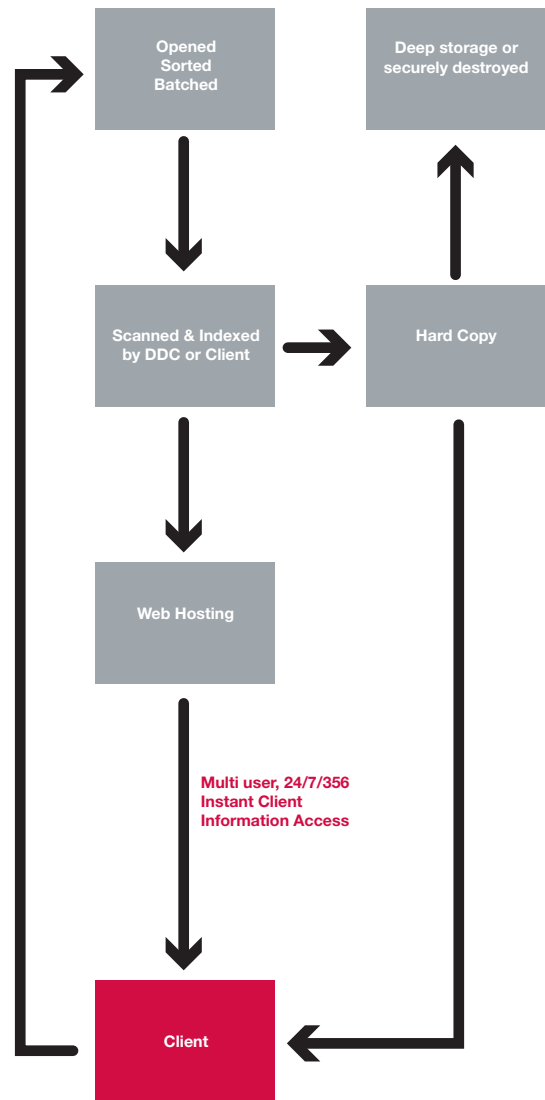
- No capital investment in hardware or software
- 24/7/365 information access
- Focus on core business with reduced IT issues
- No cost upgrades
- Flexible and easy to use
- Guaranteed file integrity and confidentiality
- Integral disaster recovery
- Rapid deployment
- Unlimited users
- Customised front end
- Client-branded templates
- No Licensing of application software or user seats
- No maintenance fee
- Multi-layer security methodologies

## Find out more:

Want to know more about DDCHOST™ visit

[www.theddcgroup.com](http://www.theddcgroup.com)

(see also Accounts Payable Solutions data sheet)



Capture, Manage, Store, Retrieve, Preserve and Maintain mission critical information